



# **Tasmanian Polar Network**

## **Membership Guidelines**

**May 2016**

## TPN Membership Guidelines

The TPN has several categories of membership; full members, life members and invited observers.

### Full members

Full membership of the Tasmanian Polar Network is open to any business, organisation, body or person that:

- has a demonstrated and verifiable interest in the Antarctic and Southern Ocean;
- operates in or from Tasmania; and
- is committed to actively promoting Hobart's status as Australia's Antarctic gateway.

### Benefits of full membership

Members:

- a) are part of an organisation that lobbies on behalf of the Antarctic and Southern Ocean sector in Tasmania
- b) are invited to all TPN events
- c) can have their product or service marketed on the TPN website
- d) can be part of all TPN promotional activity on behalf of Tasmania's Antarctic and Southern Ocean sector
- e) receive notification of current activities relating to Antarctica and the Southern Ocean
- f) have the opportunity to network with members of Tasmania's Antarctic and Southern Ocean community.

### Fees

Membership fees are payable annually. Fees are dependent on the size of the organisation and are payable within 30 days of the issue of the invoice.

The current (2016) fees are:

Size of organisation	Fee
Less than 5 people	\$130
6 – 50 people	\$200
More than 50 people	\$330

Quarterly pro rata membership is available. Membership lapses if fees are not paid within 30 days of the issue of the invoice (normally in August).

### Nomination for full membership

Application for membership must be writing and applicants must be nominated and seconded by TPN members.

The committee will consider the application against a set of selection criteria (set out in Appendix 1) and advise the applicant of the outcome. If the application is approved, the applicant's name will be entered into the Register of Members upon payment of the subscription.

## **Meetings**

The TPN holds up to 4 general meetings per year. Often guest speakers will present to the meeting on specific matters of interest. Meetings provide an opportunity to network with other organisations and people with an interest in Antarctica and the Southern Ocean.

Each member is entitled to one vote at meetings. Members that are not individuals can send additional representation to general meetings of the TPN, although these representatives are not entitled to vote.

## **Obligations**

Members of the TPN should be prepared to:

- Work cooperatively with other members to maintain and enhance the TPN's status and credibility;
- Actively participate in TPN projects that require specialist knowledge; and
- Communicate and share their Antarctic-related information at networking opportunities, both business and social.

## **Life members**

The Executive Committee may, from time to time, bestow Life Membership upon an individual who is recognised for long years of dedication and service to the benefit of the Tasmanian Antarctic sector. The TPN Executive Committee will nominate and invite appropriate people, as it sees fit, to become Life Members.

## **Honorary Antarctic Ambassador of Tasmania**

A person holding the position of Honorary Antarctic Ambassador of Tasmania shall automatically hold membership in the TPN while in office, at no cost to the individual.

## **Invited observers**

The Invited Observer category is open to:

- interested government agencies that, whilst they are not active in the Antarctic sector, can offer complimentary activities and connections that provide tangible benefits to the TPN, and
- Tasmanian politicians that have a special interest in the Antarctic and Southern Ocean and can effectively offer political representation for the TPN on Antarctic issues.

The TPN Committee will nominate and approach appropriate people, as it sees fit, to become Invited Observers for a period of time, as required. The Committee will consider individuals and agencies on their merits of the above criteria. Invited Observers can participate in an observer/representative/networking role only. No fee will be levied and they are NOT eligible to vote or serve on the Executive Committee or have their details posted on the TPN website or public membership lists.

## Appendix 1 – Membership Selection Criteria

The following selection criteria need to be addressed in any new membership application and can be found in the current Membership Application Form.

### 1. Business Description

Briefly describe your business. Please tell us what your main services/goods are and how these are relevant to the Antarctic sector (*e.g. “we supply a blend of fuel with additives that make it suitable for temperatures as low as minus 80 degrees, which are used in Antarctic stations).*

### 2. Demonstrated Interest in Tasmanian Antarctic sector

Briefly describe how you are currently engaged with the Tasmanian Antarctic sector (*e.g. my business provides equipment to the Australian Antarctic division).* If you are an organisation or individual, please describe how your activities are engaged with the sector.

### 3. Verifiable Interest in Tasmanian Antarctic sector

Please list evidence of how you are involved in the Tasmanian Antarctic sector (*e.g. letter by an Antarctic sector customer or similar).* Copies of evidence may be asked for but do not have to be attached.

### 4. Benefit to the Tasmanian Antarctic sector

Please describe what benefits you believe you would bring to the goals and objectives of the TPN? (*e.g. my existing business relationships with the Italian Antarctic program would potentially provide new business opportunities for the TPN and its members)*

### 5. Operates in or from Tasmania

Do you have a physical presence in Tasmania?	Yes	No
If yes, is this a full-time presence?	Yes	No
If not full-time, please state % of your business presence in Tasmania		%

If no, please state how you operate from Tasmania?